

ACADEMY DIRECTOR, NORTH CRESTVIEW CAMPUS

Position Title:	Academy Director Exempt Position
Date:	January 2024
Supervisor:	Crosspoint Academies Director
Purpose:	To champion the vision of people connecting people to Christ and their unique role in God's mission through Crosspoint's outreach ministry - Crosspoint Academy. This is primarily carried out by overseeing all aspects of Crosspoint Academy to include: staffing ministry focused teachers, upholding state licensing requirements through DCF and VPK, overseeing daily operations, teaching staff and connecting Crosspoint Academy families to Christ through relationships and ministry events at Crosspoint.

PRIMARY DUTIES:

1. Be fully integrated into the life of the North Crestview Campus in alignment with the vision and mission of Crosspoint and participate in all meetings and activities for the staff as directed by the Campus Pastor.
2. Be the primary champion of and oversee all aspects of Crosspoint Academy and its growth potential.
3. Oversee and lead Crosspoint Academy teaching staff.
4. Lead the Crosspoint Academy staff in policy/procedures and DCF/VPK regulations.
5. Oversee the building and maintain stock.
6. Oversee the hiring of all Crosspoint Academy staff (both new and existing) under the direction of the Crosspoint Academies Director.
7. Uphold the Staff Covenant.

SKILLS DESIRED:

1. Dedicated Follower of Jesus.
2. Ministry and relationship focused.
3. A self-starter who can multi-task and prioritize workload.
4. Strong leadership and relational skills. Amiable personality.
5. Strong management skills.
6. Skillful administrator with prior teaching experience. Education degree.
7. Ability to train and empower teachers to carry out a biblically focused curriculum.
8. Budgeting and organizational skills.
9. Ability to get along with people of all backgrounds, beliefs, and personality styles.
10. Ability to work as a team with Crosspoint Kids ministry staff and always portray the church, staff, and ministry in the most positive light in the church as well as in the community.

KEY PERFORMANCE MEASUREMENTS:

1. Continual improvement of **Crosspoint Academy's** program, processes, policies, and outreach.
2. Crosspoint Academy staff believes they are empowered and equipped.

3. Increased involvement of staff and family of Kids who attend Crosspoint Academy in the Body of Christ at Crosspoint.
4. Ensure the Crosspoint Academy is financially self-sustainable.
5. Strong chemistry and unity within **Crosspoint Academy's teaching** team and Crosspoint staff.

CONTINUING EDUCATION DESIRED:

Attend appropriate DCF director meetings, workshops and training as requested by DCF or supervisor. Maintain **Director's credentials** requirements.