

CROSSPOINT WOMEN CHILDCARE STAFF, NICEVILLE CAMPUS

Position Title: Crosspoint Women Childcare Staff (Part-time, Hourly, Ministerial Exempt Position)
Date: August 2021
Supervisor: Crosspoint Women, Kids Coordinator
Purpose: Provide a welcoming, safe, educational, and spirit-led presence in Crosspoint Women childcare.

PRIMARY DUTIES:

1. Be punctual. Create safe and friendly environment.
2. Assist Coordinator as needed with curriculum and AV elements.
3. Demonstrate a positive and approachable attitude with parents, kids, staff, and co-workers.
4. Communicate and participate as a team with your co-workers, coordinator, and Crosspoint Women Ministries Leader.
5. Welcoming presence to all families attending Crosspoint
6. Actively lead children in *age-appropriate* Biblical curriculum
7. Lovingly care/nurture children without discrimination to race, gender, family origin or special needs
8. Offer a healthy respect of Crosspoint property (furniture, manipulatives and materials)
9. Attend all staff training for increased job-related experience
10. Participate as a team member of the church in the overall purpose of Crosspoint by means of planning, vision, praying and carrying out the mission of 'People connecting people to Christ and their unique role in God's mission'
11. Uphold the Staff Covenant

SKILLS DESIRED:

1. Desire to serve Christ by working with children.
2. Passion to reach the next generation for Jesus.
3. Embrace and adapt to growth, change, innovation and creativity
4. Commitment to be a leader and be an example for children in the classroom.
5. Strong communication skills.

PHYSICAL ACTIVITIES AND WORK ENVIRONMENT:

Upon appropriate request, Crosspoint Academy may provide employees with a reasonable accommodation, so long as doing so does not result in undue hardship to the church.

1. Frequently remains in a stationary sitting position, often on the floor with children.
2. Frequently remains a standing position, moving from place to place in the room.
3. Frequently must have ability to perceive the nature of sound to monitor activity and presence of students and respond to communication with students and adults.
4. Frequently must have the ability to adjust visual focus and monitor children.
5. Occasionally bends, twists and crouches.

6. Occasionally reaches with hands and arms.
7. Occasionally lifts, transports and/or pushes moderate weight items up 30 pounds.
8. Works primarily in an indoor environment.
9. Work environment noise level is frequently low to moderate, but may occasionally be high.

KEY PERFORMANCE MEASUREMENTS:

1. Safe, healthy and inviting environment for children, parents, staff, and families.
2. Good communication with Coordinator, fellow workers, families, and staff.
3. Volunteers believe they are welcomed, respected and appreciated.